

**Addendum to Bid:**  
**SHINGLED ROOFS**

The following items and responses are to be incorporated into the bid  
for \_\_\_\_\_ (customer)  
at \_\_\_\_\_ (address)

If the bid is accepted, then this addendum will be incorporated as part of the contractual understandings.

*These additions are NOT INTENDED to be, or to substitute for, a complete written description of the scope of the work or materials.*

1. The contractor will obtain any permits required by the city and will ensure that all work passes all inspections required by the Building Department.
2. (Check one):  the new roofing materials will be installed over the existing roof, or  
 the old roofing materials will be torn off to the bare wood before the new materials are installed, and the removal of all layers is included in the contract price.
3. The manufacturer, style, composition, and weight of shingle to be installed (*specify*):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Color is to be customer's choice.)*

4. The contractor will ensure that all shingles are from the same manufacturer's lot number, to assure consistent coloration.
5. The contractor will follow all manufacturer's requirements in the installation of these materials, so as to keep the manufacturer's warranty of \_\_\_\_\_ years in full force. Installation method will be:  hand nailing  power nailing with pressure adjusted properly to avoid overdriving the nail into or through the shingle.
6. The contractor will provide adequate weather protection for the house in the event that the existing roof is stripped off before the new roofing materials are installed.
7. It is the contractor's best estimate that replacement of \_\_\_\_\_ square feet of roof sheathing will be required, and the \$\_\_\_\_\_ cost is included in the bid. Additional roof sheathing, if any, will be replaced at a cost of \$\_\_\_\_\_ per linear foot or \$\_\_\_\_\_ per plywood sheet.
8. The contractor will install \_\_\_\_\_ lb. roofing felt as underlayment for the shingles.
9. Rubberized roof underlayment, such as Ice-Guard, will be installed along the lower edge of the roof (3 feet minimum) and wrapped around the roof deck to the fascia board; the same material (*check one*):  will  will not be installed in all roof valleys.
10. The contractor will install new aluminum valleys, apron, step flashing, stack boots, and chimney flashing to replace existing flashings. (No existing flashing will be re-used.) No unfinished aluminum flashing will be installed; all flashing will match as closely as possible the color of the roof shingles (*color to be customer's choice*).

*(continued)*

11. The contractor will counter-flash all chimneys and imbed the flashing in mortar joints (grind and tuck method, using reglets).
12. The contractor will install drip edge along all lower edges of the roof.
13. The contractor  will  will not install drip edge along all rake edges of the roof.
14. The contractor will install roof venting (*specify number and type*): \_\_\_\_\_  
\_\_\_\_\_
15. The contractor will not install any roofing materials when the temperature is below 50°, without the homeowner's permission.
16. The contractor will ensure that materials are delivered to the site no more than three days before they are to be installed.
17. The contractor shall repair/replace any gutters damaged during the course of the roofing job.
18. The contractor will be responsible for properly maintaining the work site, for storing materials in a safe and secure manner, for removal and disposal of any and all debris generated by the work performed within 24 hours, and, upon completion, for cleaning the site to a pre-work condition.

The contractor warrants that all work will be done in a workmanlike manner, to conform to current standard building practices and to meet or exceed any city code requirements. Work will be guaranteed against defects of materials for \_\_\_\_\_ years and against defects in workmanship for \_\_\_\_\_ years after date of completion.

The contractor warrants that he/she will perform the work described above, and that he/she is licensed and bonded to do this repair in the City of Cleveland Heights as follows:

Company name: \_\_\_\_\_  
 Street address: \_\_\_\_\_  
 City, state, ZIP: \_\_\_\_\_  
 Phone: \_\_\_\_\_

The contractor agrees that there will be no assignment or subcontracting without the express written permission of the client.

*The contractor, by his/her signature, agrees to all the terms and conditions of this Addendum, unless otherwise noted above.*

Contractor's Signature: \_\_\_\_\_

Contractor's Name (*please print*): \_\_\_\_\_

Date: \_\_\_\_\_