CALL TO ORDER

Meeting was called to order by Mr. Ortmeyer at 8:09.

CERTIFICATION AND NOTIFICATION

The Finance Manager certified that notification of the regular meeting of the Board of Library Trustees had been made.

MINUTES

Minutes of the regular meeting held on June 15 will be presented at next regular meeting on July 20.

OPERATIONS COMMITTEE-MR ORTMeyer

Finance report-waived until next meeting

BUILDING AND REPAIR FUND REQUEST: COVENTRY SAFETY LIGHTING PROPOSAL RESOLUTION 26-15

Receiving no bids for the Coventry Security Lighting Project, we went to known vendors and received two quotes. All Phase only quoted us on the electrical portion of the project. MP Construction provided a complete quote. MP is a reputable company that has provided services to the library for many years.

The quote does not include replacing any landscaping removed during installation.

Below is the breakdown of the quote received from MP Construction. Timeline for completion of the work is 60 calendars days from commencement.

Excavation …$12,400
Demolition… $1,500
General Finishes/ Brick/ Paint/ Labor…$11,600
Electrical installation…$30,000
Total  $55,000

RESOLUTION:

WHEREAS: MP Construction of Hinkley, Ohio, principle Matthew Pokrandt, has provided a complete quote for the Coventry Security Lighting project that is reasonable and covers the entire scope of the project; and
WHEREAS: the Heights Library is able to order the lights and store them on property until installation; THEREFORE, let the Fiscal Officer enter into a contract with MP Construction for $55,000; and also THEREFORE, let the Fiscal Officer order the lighting fixtures separately for $31,500 both a FUND 401-Building and Repair Fund expense.

Mr. Holland moved. Mr. Mentrek seconded. Roll call was taken. Resolution 26-15 passed unanimously by a roll call vote.

PLANNING AND EXTERNAL RELATIONS-MR HOLLAND BUILDING AND REPAIR FUND REQUEST: CBLH PREDESIGN PROPOSAL RESOLUTION 27-15

A proposal has been placed before the Board to complete a study to determine the scope of the UH Branch Renovation based upon a budget of 1.5 million to 4.5 million.

WHEREAS: CBLH Design Inc. has been chosen to be the qualified architect for the University Heights Branch Renovation; and WHEREAS: a study is required to determine the scope of the renovation and the budget for the project; and WHEREAS: CBLH is qualified to do such a study as a separate part of the overall design of the renovation and will present three options ranging in budget between $1 million and $4.5 million to the Board of Library Trustees by September 2015; THEREFORE, BE IT RESOLVED that the fiscal officer be granted permission to pay CBLH for this study in an amount not to exceed $12,000, a Building and Repair Fund -402 expense.

Mr. Holland moved. Mr. Mentrek seconded. Roll call was taken. Resolution 27-15 passed unanimously by a roll call vote.

ADJOURNMENT

Mr. Ortmeyer moved to adjourn. Mr. Roosa seconded. Meeting was adjourned at 8:19 pm.