Present: Ms. Botnick, Mr. Gerboc, Mr. Mentrek, Ms. Moskowitz, Mr. Roosa, Mr. Tirakhia. Ms. Fluellen was absent.

Also Present: Director Nancy Levin, Deputy Director Kim DeNero-Ackroyd, Fiscal Officer Deborah Herrmann, Human Resources Manager Laurie Marotta; members of the Administrative Services Team; Ketti Finneran from the Friends, Khaliah Fisher-Grace from the League of Women Voters, Ben Gulyas from the Staff Association.

CERTIFICATION AND NOTIFICATION
The Fiscal Officer certified that notification of the meeting of the Board of Library Trustees had been made.

APPROVAL OF MINUTES
Minutes from the May 21, 2018 Regular Meeting were forwarded to board members for review. Mr. Roosa moved to approve the minutes as presented. Mr. Turakhia seconded. The minutes were approved by unanimous consent.

FINANCIAL REPORT
Ms. Herrmann reported interest in the Star Ohio programs continues to increase and the receipts from the Public Library Fund have increase by 12% since 2016. She also said a new report has been added to the financials showing expenditures made by the General Fund for the property at 2843 Washington Blvd., along with the 299 fund expenses at the building. Ms. Herrmann also included in the packet the financial forecast through 2025.

APPROVAL OF FINANCIAL & INVESTMENT REPORTS – APRIL & MAY
Mr. Mentrek moved. Mr. Turkhia seconded. The financial and investment reports were approved by a unanimous roll call vote.

OPERATIONS COMMITTEE – MR. MENTREK
Members of the Operations Committee have met, discussed and reviewed the following items and recommend approval by the Library Board of Trustees:

Ms. Fluellen arrived at the meeting at 6:37 p.m.
RESOLUTION 25-2018
APPROVAL OF SERVICE & ADMINISTRATION POLICY

BE IT RESOLVED that the Service and Administration Policies of the Board of Library Trustees of the Cleveland Heights – University Heights Public Library be approved as amended for 2018 and that a corrected copy be attached to the Minutes of this meeting, to the Library’s web site, and to all copies of the Policy Notebook of the Board of Library Trustees. (Attached)

Ms. Levin some of the appendices were updated and the policy reflects the change to fine free.

Mr. Gerboc moved. Mr. Roosa seconded. Resolution 25-2018 was approved by a unanimous roll call vote.

RESOLUTION 26-2018
APPROVAL OF COUNTY TAX BUDGET

WHEREAS: the Tax Budget submitted for the year 2019 has been approved by the Board of Library Trustees; and

WHEREAS: the Board has previously adopted and hereby reaffirms appropriate rules and regulations extending the benefits of the services of the library to all inhabitants of Cuyahoga County and Ohio, now, therefore

BE IT RESOLVED: that the following Tax Budget indicating the income needed by the Cleveland Heights–University Heights Public Library for the year 2018 is $12,072,207 in revenue for the general fund, of which $2,507,000 would be received from the Public Library Fund of the State of Ohio, be submitted to the Cleveland Heights-University Heights School Board for submission to the County of Cuyahoga on or before July 20, 2018.

Ms. Herrmann said the budget is submitted to the school board who then submits the budget to the county fiscal office. She all governments that have voted tax levys are required to submit a tax budget.

Mr. Mentrek moved. Mr. Turakhia seconded. Resolution 26-2018 was approved by a unanimous roll call vote.

RESOLUTION 27-2018
BUILDING & REPAIR FUND SIDEWALK REPAIRS

WHEREAS, sandstone sidewalk blocks surrounding the Coventry Branch are broken and uneven; and

WHEREAS, MP Construction has submitted a quote of $19,552, plus the cost of permits (estimated at $250) for the job; and

WHEREAS, MP Construction has also submitted a $6,000 quote to cut usable sandstone into blocks for both the Coventry Branch garden and to transport some blocks to the University Heights Branch for use as a walkway;
NOW THEREFORE BE IT RESOLVED: that the fiscal officer approve a purchase order from the Building & Repair Fund to MP Construction in the amount of $25,802.

Mr. Mentrek said the sidewalk is very uneven along Coventry Road. Mr. Roosa asked if the work would disrupt activities at the Peace Park or the library branch. Ms. Gray said she would talk to the firm to make sure the work is done to accommodate activities.

Mr. Mentrek moved. Ms. Moskowitz seconded. Resolution 27-2018 was approved by a unanimous roll call vote.

RESOLUTION 28-2018 AMENDMENT TO 2018 PERMANENT APPROPRIATION

BE IT RESOLVED: by the Library Board of Trustees of the Cleveland Heights–University Heights Public Library, Cuyahoga County, Ohio; approve the following changes to the 2018 Permanent Appropriation:

<table>
<thead>
<tr>
<th>Current Total</th>
<th>New Total</th>
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<tbody>
<tr>
<td>Deaf Grant</td>
<td>$0</td>
</tr>
<tr>
<td>Memorial Fund – 204</td>
<td>$30,300</td>
</tr>
</tbody>
</table>

Ms. Herrmann said this appropriates the remaining funds in a Deaf Grant, and some of the Memorial Fund revenue was spent last year and this year’s budget should be decreased.

Mr. Mentrek moved. Mr. Gerboc seconded. Resolution 28-2018 was approved by a unanimous roll call vote.

PERSONNEL COMMITTEE – MS. MOSKOWITZ

Ms. Marotta reported:

Staffing
We filled two part time positions this month with internal candidates; both are promotions for Pages’ Nicole Ehleringer and William Brown. Nicole is moving into the open Technology Assistant position and William into the Noble Circulation Assistant position. We had one resignation this month from Elora Agsten, full time Youth Services Associate, who is leaving the state for a graduate studies. We have scheduled a page test to replace the now vacant Page positions.
2018 Increase Recommendation

The Library considers annual employee wage increases each July and requests approval for them from the Library Board. As outlined in the Library’s Human Resources Salary Administration policy, wage increase recommendations are based on a merit system that includes the following components: the Library’s budget, employee performance and the employee's position within the salary range.

Management used the following matrix to calculate this year’s wage increases. An employee’s 2017 annual performance score and quartile position determined their base wage increase or lump sum payment.

Lump sum increases are paid to those employees who are over the top of their salary range. And, like last year we are also providing a lump sum payment to librarians who have supervise a segment of the Page workforce. The additional compensation is in recognition for their responsibilities related to that work. OPERS will be paid on all lump sum amounts.

Eligibility for merit increase
Employees hired prior to October 1, 2017 and who receive an annual performance review are eligible for an increase. There are 130 employees eligible for the merit increase.

2018 Matrix

<table>
<thead>
<tr>
<th>Score Range</th>
<th>1</th>
<th>2</th>
<th>3</th>
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<tbody>
<tr>
<td>2.5 - 3.0</td>
<td>3.75%</td>
<td>3.50%</td>
<td>3.50%</td>
<td>3.00%</td>
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<tr>
<td>2.4 - 2.0</td>
<td>3.40%</td>
<td>3.20%</td>
<td>3.00%</td>
<td>2.75%</td>
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<td>1.9 - 1.0</td>
<td>2.00%</td>
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In addition to merit increases, we made additional changes based on length of service and internal equity across the salary ranges. The changes were made as a result of position in range and
compression situations which were created when we changed the salary table. These adjustments should put us in a good position for future hiring.

The July wage increases do not include the Director and Fiscal Officer who received their annual increases in January. Their increases were finalized in May, retroactive to January 1, 2018.

Anthem/ERC Health Plan renewal
We are pleased to announce that we received a 3% renewal credit on a 3% renewal for the 2018 medical insurance renewal. We received the renewal credit thanks to the participation of 51 employees and spouses who participated in the ERC Wellness Program. We offer 6 plans to employees. The premiums for each plan were adjusted by Anthem/ERC up and down a few percentage points to bring about the net impact of (-2.90 %) overall. The plan designs were mostly unchanged but there is one significant change with pharmacy providers. The plan will now designate a retail pharmacies with a, preferred status, where copays will be lower. This could result in employees needing to change pharmacies for lowest copays. The calculation for employee participation cost will remain unchanged other than for those who did not participate in the Wellness Program will contribute an additional $15.00 per pay for single level and $25.00 per pay for employee/spouse & family levels.

Wellness Initiative – Spring Challenge
The Library Wellness Committee designed a spring wellness challenge for all staff that ran from May 1, 2018 to May 31, 2018. We had a total of 25 employees sign up; with 13 completing it. Winners were defined to be the top 3 who had the most points.

The purpose of the “What's The Point Spring Challenge” was designed to recognize that there are many paths to wellness. Nutrition, exercise, stretching, stress management, and other lifestyle activities all contribute to one’s overall wellness. Employees earned points for tracking their daily activities from a selection of wellness challenges. A list of activities (see below) was published along with a “Weekly Tally Sheet”. At the end of the week, the employee would add up their totals and send them to our ERC/Anthem health coach, Rebecca Tipton. All employees were welcome to participate in this challenge.

The top 3, in order of most points, were Kathy Farago, Jen Mihalik, and Leslie Mallon. Each participant who completed the challenge will receive a $20.00 gift certificate. First place, winner will receive an additional $35.00; second place and third place winners will receive an additional $25.00 and $20.00, respectively.

Members of the Personal Committee have met, discussed and reviewed the following items and recommend approval by the Library Board of Trustees:

RESOLUTION 29-2018
APPROVAL OF 2018 WAGE INCREASE

WHEREAS: the Library is ranked a 5 star-library by Library Journal Index, the staff of the Heights Library continues to exceed Strategic Planning Goals, and continues to operate very effectively and efficiently; and

BE IT RESOLVED: that the Cleveland Heights–University Heights Public Library Board of Library Trustees approves a salary increase for eligible staff, effective June 30, 2018; and
BE IT RESOLVED: that the Cleveland Heights–University Heights Public Library Board of Library Trustees grants the Fiscal Officer permission to effect the recommended salary increases for employees with check date, July 20, 2018; and

BE IT RESOLVED: that the total amount allocated for base wage adjustments and lump sum payments not exceed $140,000 which is 3.37% of total wages paid in 2017, which was $4,153,369; and;

BE IT RESOLVED: that the total amount allocated for equity and compression adjustments not exceed $26,000; and;

BE IT FURTHER RESOLVED: that the base wage adjustments and lump sum payments which are within the 2018 Board approved budget appropriations, be effective June 30, 2018.

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Mr. Gerboc moved. Mr. Roosa seconded. Resolution 29-2018 was approved by a unanimous roll call vote.

RESOLUTION 30-2018
APPROVAL OF
2018-2019 MEDICAL INSURANCE RENEWAL

WHEREAS the Library accepts a 3.0% plan renewal increase with a 3.0% credit for Wellness Program achievements for an overall 0.00% renewal of the group medical insurance plan with Anthem/ERC Health; and

WHEREAS the Library will offer six plan designs for eligible full-time employees; and

WHEREAS the Library applies a defined contribution funding method for determining the Employee’s cost of their share of health care premiums; and

WHEREAS the Library will pay employee premiums up to the following amounts: $625.25 per month for single coverage, $863.67 per month for employee plus children coverage, $1,087.59 per month for employee plus spouse coverage, and $1,311.50 per month for family coverage for employee medical insurance for full-time eligible employees, pro-rated for 30-hour per week employees; and

WHEREAS the Library will contribute up to $666.41 per year for single Health Savings Plan subscribers, prorated by hire date.

WHEREAS the employees are responsible for the difference between their premiums and the Library contribution; and

WHEREAS the renewal will not exceed $533,957 annually.
THEREFORE BE IT RESOLVED that the Finance Manager be authorized to enter into contract with Employers Resource Council for Library-provided medical insurance with Anthem Blue Cross and Blue Shield for coverage effective from July 1, 2018 through June 30, 2019.

Mr. Gerboc moved. Mr. Mentrek seconded. Resolution 30-2018 was approved by a unanimous roll call vote.

PLANNING AND EXTERNAL RELATIONS – MR. ROOSA

COMMUNICATIONS REPORT

Ms. Banks reported:

Media Highlights

- Cleveland.com and Sun Press (Thomas Jewell) featured articles about Coventry PEACE Campus: One was an update, and one was a more detailed piece about the future of the campus/confirmation that it will remain a public space.
- Cleveland.com and Sun Press (Press Run column) featured briefs on summer reading programs, passport services, and Social Media Q&A, Music and the Movies, and Spotlight on Travel programs.
- Cleveland Heights Patch featured our co-sponsorship of the summer Thursday night movies in the PEACE Park with the Coventry SID.

Publications/Outreach Highlights

- Summer reading ad in Today’s Family magazine’s Summer Fun guide, which runs through June and July.
- Created and distributed 2nd programming survey via paper/hard copy at branches and online via eblast and Facebook; yielded roughly 650 responses, a 30% higher response rate than the 2015 survey. Will share the results with staff and use it to assess both programming and communications.
- Wrote opinion piece for the Heights Observer on the Starbucks controversy, emphasizing that Libraries are the 3rd place.
- Represented Heights Libraries at the Heights-Hillcrest Chamber of Commerce Business Expo

Other Projects

- Work continued on transfer of website content to newly-themed site, which will be ready by the end of June. Site has not been redesigned so much as tweaked to improve readability and navigation.
- Promoted and hosted League of Woman Voters public forum, Women in Politics, which had an attendance of roughly 65 people and created lively discussions.
- Began planning for fall staff art show in the gallery
FRIENDS REPORT
Ms. Finneran reported the Friends are currently seeking new board members. She said the deadline for staff to apply for tuition reimbursement for the fall semester has been extended until the end of July and annual meeting of the Friends is scheduled for October 14.

PRESIDENT’S REPORT
No report.

DIRECTOR’S REPORT
Ms. Levin reported:
Heights Library hosts Common Ground discussion with Facing History, Sun. June 24, 1:00
In turbulent times what ideals do we share in common? Come together and engage with people from different life experiences, backgrounds, and points of view, to explore American ideals and identity. This conversation will work to restore trust and civility in public discourse. We aim to make that possible. We will utilize resources from Facing History and Ourselves, the Aspen Institute’s Better Arguments Project and Citizens Film’s American Creed.

Common Ground discussions will take place throughout Cuyahoga County on the same day at the same time. On a single day, you can be a part of an exciting region-wide initiative to explore our community’s power to communicate and connect in order to build a stronger, safer and more dynamic home. Common Ground creates a network of community conversations where residents can meet, share a meal, connect and discuss this year’s theme: “Why does place matter?” Common Ground is sponsored by the Cleveland Foundation.

School Art Show purchase
Congratulations to Isaac Godfrey, whose artwork was selected by the library for purchase from the CH-UH District Art Show in May. Isaac is a student of Art Teacher Angelique Troy of Monticello Middle School. This work will hang in the Lee Road Children’s Room.

Summer lunches
With lunches provided by the Greater Cleveland Food Bank, the Heights Libraries stepped in to replace the summer lunch program offered by the now closed Boys and Girls Club at the Lee Road Branch. We also provide lunches at the Noble Branch.

In the first week, we served more than 140 summer lunches with numbers growing every day. Thanks to Maggie Kinney, Kim DeNero-Ackroyd and so many other staff members including: Keith Acey, Sam Lapides, Jessica Adler, Lauren Rainey, Kim DeNero-Ackroyd, Claudette Fowler, Talia Linina, Sheryl Banks, Shandra Jackson, Nia Turner, Jay Rosen, Patricia Gray, Sarah Rosenberger!

- **Where?** At our Lee Road branch.
- **When?** 1-2 p.m., Monday – Friday.
- **How long?** Starts June 4 and ends August 10.

- **Where?** At our Noble Neighborhood branch,
- **When?** 1:30-2:30 p.m., Tuesday and Thursdays ONLY.
How long? Starts June 5 and ends August 9.

First Passport customer is a baby!
On June 6, we served our first passport customer, an infant whose family will be traveling over the next few months. Passport services include photos and submission of documents and are available by appointment at the Lee Road Branch.

Coventry PEACE summer activities
Summer movies on Thursday nights started June 3 and will continue throughout the summer. The summer schedule is attached below.

Leading in the library world
Kim DeNero-Ackroyd organized the OLC Management Conference held in Columbus on June 13. More than 150 library managers attended. Nancy Levin presented a session on including the community in your construction project. Congratulations Kim!

Collection Development
We have separated out books in a Jewish Fiction collection for Children and Adults.
Staff were trained on a software called Analytics Station to help them make collection decisions that are data driven.

Students learn and work at the library
A Wooster College Undergrad participated in 6 week Library Experience Program. 2 Tech Ambassadors from Heights High will work at the library as paid interns in the HKIC.

Save the Date: Deaf entertainer John Maucere will speak on Oct. 29
John Maucere is an internationally recognized performer who played a critical part in breaking down social stereotypes by being the very first Deaf actor to take part in ABC’s Talent Development Program with Tom Hanks and Arsenio Hall.

John created and portrayed the SuperDeafy character, a Deaf superhero in a movie, No Ordinary Hero: The SuperDeafy Movie starring Oscar-winning actress Marlee Matlin, which was recently released to rave reviews at the Heartland Film Festival.

GOVERNMENT REPORT

Ms. Levin reported:
Ohio Legislature passes bill affecting Library ability to borrow for capital expenses.
HB 292 was one of the pieces of legislation passed in a marathon session in early June. The House concurred with the Senate's changes to HB 292 (including OLC's amendment) by a vote of 86-1.

1. The first part of the amendment would change the percentage of borrowing power against the PLF. This is currently set at 30% of the average PLF receipts for the 2 previous calendar years. Increasing this percentage still doesn’t resolve the borrowing issue for libraries who are primarily locally funded through property tax levies, but it would take into consideration a larger percentage of their ability to repay the debt. Increasing the percentage in statute from 30% to 40% is a small change, but it will allow for more flexibility.
2. The second part of the amendment would change the maximum term of the bonds from 25 years to 40 years. This would be consistent with other sections of the Ohio Revised Code that apply to counties and school districts. Under current law, there is a 25-year maximum term limitation on the bonds for libraries. School districts and counties have broader authority to finance similar projects over as long as 40 years. Replacing the 25-year limitation with a longer term would extend the period of time over which library real property could be financed.

The bill now goes to Governor Kasich for his signature. More information will be shared once the governor signs the bill.

**Net neutrality repeal took effect on June 11.**
The FCC’s net neutrality rules are officially repealed today. Here’s what that really means.

By Brian Fung
June 11 at 8:55 AM, Washington Post
In the latest news of the net neutrality fight, the Senate approved a resolution that will attempt to reverse the FCC’s act of deregulating the Internet. (Jhaan Elker, Brian Fung/The Washington Post)

Monday marks the official end of the federal government's net neutrality rules, the Obama-era regulations that said Internet providers can't block or slow down websites or prioritize their content over others. It's a turning point for Internet policy and the Web as a whole, as broadband providers will enjoy additional freedom to seek new ways of making money in a rapidly changing market. With the rules coming off the books, how is your Internet experience likely to change? Here's what you need to know.

**What's net neutrality, again?**
Net neutrality is an idea about equal access to Internet content. Under its principles, Internet providers shouldn't interfere with your ability to reach the websites, apps or services of your choice. If you're a fan of Netflix, for example, net neutrality holds that you should be able to watch its shows without running into impediments your ISP, or Internet service provider, puts up that are designed to push you toward a competing service, such as Hulu.

Many supporters of net neutrality also interpret the concept to mean that broadband companies shouldn't offer online companies "fast lanes," or faster delivery to Internet users' devices, particularly if it involves extra fees the websites must pay for the special treatment. That tactic, which experts call "paid prioritization," runs the risk of creating an uneven playing field where big, dominant Internet companies can afford the fast lanes while start-ups or small businesses get left behind, net neutrality activists say.

**What were the net neutrality rules?**
In 2015, the Federal Communications Commission sought to codify these principles into formalized regulations. Led by its then-Democratic chairman, Tom Wheeler, the FCC approved rules that banned the blocking and slowing of Web content by Internet providers. A third rule banned the practice of paid prioritization, and a fourth provision, a "general conduct" standard, gave the FCC the ability to investigate broadband practices it believed could be problematic.
Why are the rules going away?
Last December, the FCC under Republican Chairman Ajit Pai voted to roll back the rules. Pai, who had been a commissioner when the rules were approved, is a longtime critic of the policy. He has argued that the regulations are too restrictive on businesses and discourage them from investing in network upgrades that could make your Internet service faster and better. Although the vote occurred months ago, it took time for the results to take effect. That's why the rules are only expiring now.

What's the impact of the repeal?
The end of the bans on blocking, slowing and paid prioritization means your Internet providers will be free to engage in that activity without legal repercussions, so long as they disclose it to the public on their own websites or to the FCC.

The repeal effectively narrows what the federal government would consider a net neutrality violation. Under the old policy, any blocking or slowing of websites would directly run afoul of the rules, inviting immediate enforcement. Under the new policy, a violation might occur when regulators find out that an Internet provider has been blocking websites without saying so. The new approach hands much of the responsibility for enforcing violations to the Federal Trade Commission, a sister agency. And in its repeal decision, the FCC explicitly rejects the idea that it has much authority to regulate Internet providers at all.

Is my Internet service about to slow to a crawl, as some activists claim?
Generally speaking, analysts say that specific scenario is pretty unlikely. Many Internet providers, such as AT&T and Verizon, have said they do not and will not block or slow content. Comcast has also said it does not block or slow content and has no plans to offer paid prioritization. Of course, these commitments could change in the future, and indeed, some close observers have noticed subtle shifts in Comcast's promises already. But the companies can't simply promise one thing and blatantly do another, at least not without risking FTC litigation.

The blocking and slowing of websites gets much of the attention in the net neutrality debate. But what's more likely to occur are subtle changes to your Internet experience that you may or may not notice. It's hard to say what specific changes you might experience; part of the whole point of undoing the net neutrality rules is that Internet providers will begin to experiment with business models we haven't seen before. One danger, according to consumer advocates, is that those new models could end up making it harder to discover innovative new services. Under this theory, you won't know what you're missing. But here are a few tactics that have been tried before that have drawn scrutiny under the old net neutrality rules.

Yes, finally! What's an example?
One is the offering of discounts on Internet service in exchange for letting your broadband provider mine your browsing history and other personal information.

Another might be getting unlimited wireless access to a mobile app that your Internet provider owns, while usage of other apps continues to count against your monthly data cap.

Isn't Congress trying to reverse the repeal?
Some members of Congress are trying to push through a resolution that, if successful, would overturn the FCC's repeal vote. The measure aims to restore the agency's net neutrality rules as if the repeal had never happened. It has already passed the Senate.
What are its chances in the House?
It's unclear. The House's Republican leadership has signaled its disinterest in putting the resolution to a vote. Supporters of the resolution could overcome that with a discharge petition that forces a floor vote on the resolution, but the petition still lacks the 218 necessary votes to proceed.

If the resolution gets a vote in the House, it may not succeed. Even if it succeeds, President Trump is not expected to sign it. That said, some supporters of the resolution say it could play a role in driving voters to the polls in this year's midterm elections.

What else can we expect?
More than 20 states have sued the FCC to stop the repeal. A federal appeals court in Washington is expected to hear that case in the coming months. We're also waiting to hear whether the Supreme Court will agree to hear a separate lawsuit on net neutrality.

A number of states have tried to get around the FCC's repeal either by developing legislation laying out their own net neutrality rules or by issuing gubernatorial executive orders that limit which Internet providers can do business with the state. If the only providers that can serve state governments are those that observe net neutrality, these states reason, then it could shape what services consumers are offered, too.

But both of these approaches are expected to lead to court challenges by the FCC, whose new policy on net neutrality contains explicit language that tries to preempt states from doing exactly what the legislation and executive orders are meant to do. The agency hasn't yet filed any lawsuits, though.

PUBLIC SERVICE REPORT

Ms. DeNero-Ackroyd reported:
• In celebration of National Preservation Month, Local History Librarian Jessica Robinson collaborated with the Cleveland Heights Historical Society for three programs in May.
• Circulation Pages Nicole Ehleringer, Ryan Kelley and Jennifer Thomas, along with Kaitlin Durbin, attended the LGBTQIA training.
• Reserve a Tech Expert – Since launching in May 22, 2017, 468 people have attended the 30-minute sessions.
• Fifty Roxboro Kindergarteners toured Coventry Branch as part of their community unit. They had brief story times with YSD staff and an introduction to the riches available at the library.
• As part of Noble Neighbors’ We Are Noble annual celebration weekend, a Bhutanese/Nepali band played traditional music while attendees danced and sampled authentic Bhutanese/Nepali appetizers made by a community member. Draupadi Pradam was on hand to teach attendees common Nepali phrases. The weather cooperated beautifully so that the events could take place under a tent on the front lawn. Inside the library, the book bike displayed free books. Twelve teens attended the Teen Talk program and children picked up “take and make” origami characters. We Are Noble always brings new faces to the library and promotes community, with events happening at many locations in the neighborhood during the weekend.
• In May, Lee Road Youth Services staff visited 19 preschools and elementary schools to share stories with 1,350 children and to promote our summer reading program. In addition, Sarah Rosenberger and Youth Services Associate Colin Marshall visited Heights High and spoke with 55 students.
• Youth Services Librarians Sarah Biscuso and Charlotte Blasier performed the puppet show “Tales From Around the World” for 50 children and caregivers.
EXECUTIVE SESSION
Mr. Mentrek moved. Mr. Roosa seconded to enter executive session at 7:23 p.m. to discuss matters required to be kept confidential according to state statutes. The motion was approved by a unanimous roll call vote.

RETURN FROM EXECUTIVE SESSION
Mr. Gerboc moved. Ms. Fluellen seconded to return from executive session at 7:38 p.m. The motion was approved by a unanimous roll call vote.

UNFINISHED BUSINESS
None.

NEW BUSINESS
None.

ADJOURNMENT
Mr. Roosa moved and Mr. Turakhia seconded to adjourn the meeting at 7:39 p.m. The motion was approved by unanimous consent.