# Teen Tech Ambassador Internship Application logo for Heather

The program is open to Cleveland Heights and University Heights residents between the ages of 16 and 19. Anyone under 18 years must have signed permission from a parent or guardian to participate in the program. Applicants must be able to commit to being at the library at least 16-hours per week for a period of 6 weeks (**June 12-July 21**) this summer. Family members of current employees or members of the Board of Trustees are not eligible to apply (Per HR Manual, Sec. 2.5 C. 1).

|  |
| --- |
| Contact Information |
|  |
| Name |  |
| Street Address |  |
| City & ZIP Code |  |
| Phone Number (*best number to reach you*) |  |
| E-Mail Address |  |

|  |
| --- |
| Why are you interested in the Teen Tech Ambassador Internship?  |
|  |

|  |
| --- |
| Technology/Computer Skills or Qualifications  |
| Please list:  |
|  |

|  |
| --- |
| What specialty are you interested in? |
| \_\_\_ STEAM Lab  | \_\_\_ Media Lab/Music | \_\_\_ Teaching/Public Service |

|  |
| --- |
| Availability |
| The program runs **June 12-July 21**. Please let us know when you are available. |
|  |
| \_\_\_ M (morning) | \_\_\_ T (morning) | \_\_\_ W (morning) | \_\_\_ TH (morning) | \_\_\_ F (morning) |
| \_\_\_ M (afternoon) | \_\_\_ T (afternoon) | \_\_\_ W (afternoon) | \_\_\_ TH (afternoon) | \_\_\_ F (afternoon) |
| \_\_\_ M (evening) | \_\_\_ T (evening) | \_\_\_ W (evening) | \_\_\_ TH (evening) |  |
|  |  |  |  |  |
| \_\_\_ Sat (morning) | \_\_\_ Sun (afternoon) |  |  |  |
| \_\_\_ Sat (afternoon) |  |  |  |  |

|  |
| --- |
| Agreement and Signature |
| I certify that all statements made in my application are true and correct to the best of my knowledge. I give Cleveland Heights – University Heights Public Libraries the permission to verify all information contained in this application as necessary. Students under 18 years must have permission from their parent or guardian to apply.  |
| Applicant Name (printed) |  |
| Applicant Signature |  |
| Date of Birth |  |
| Parent/Guardian Name (printed), if applicant is under 18 years |  |
| Parent/Guardian Signature |  |
| Today’s Date |  |

|  |
| --- |
| Please return your completed application, resume and transcripts to: |
| Derrick MasonContinuing Education ManagerLee Road Branch (HKIC) 2345 Lee Road, Cleveland Heights, OH 44118 Phone: 216-932-3600 ext. 1287Fax: 216-932-0932Email: dmason@heightslibrary.org**DEADLINE** Application packets (application, resume, and school transcript) are due by 5:00 p.m. on Monday, May 22, 2023. |